

**HORTONVILLE AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES**  
**MONDAY, AUGUST 26, 2024**

1. The Board of Education Open Session was called to order at 7:00 PM by Board President Robert VanDenElzen. Present were Mrs. Dana Ramshak, Mr. Brett Eidahl, Mr. Douglas Ellerman, Mrs. Jessica Hartjes, Mrs. Andrea Marcks-Ziegler. Absent was Mr. Craig Dreier.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – President VanDenElzen
4. Mr. Brett Eidahl made a motion to approve the Open Session Minutes from August 12, 2024; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried. Mr. Craig Dreier abstained.
5. Mr. Douglas Ellerman made a motion to approve Regular Vouchers **#56392-#56481** (*Void -None*); Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried.
6. Mr. Brett Eidahl made a motion to approve the ACH/Employee Reimbursement Vouchers - **#242500018-242500023**; Mr. Douglas Ellerman second the motion; roll call vote; motion carried.
7. Recognitions - None
8. Presentations by District residents / Comments from the Public – None
9. Special Presentation
  - Grode Grant Recipients
    - Quarter 3 Awards – October 2022
      - Learning with the Sensory Table – Laura Johnson & Jennifer Van Groll
      - Glass Slumping/Intro to Glass as an AA Medium – Amanda Kabat
      - Flexible Seating – Brianna VandeWettering
    - Quarter 4 Awards – December 2022
      - No Longer with District
    - Quarter 1 Awards – March 2023
      - Dehydration Station – Emily Budimlija
      - Mobile Workspaces in Early Learning Classrooms – Jennifer Strong
    - Quarter 2 Awards – June 2023
      - No Grants Awarded
  - Facilities Department Update – Isaiah Tate
  - School Resource Report – Sgt. Brian Bahr

10. District Administrator Report –
  - Welcomed all the staff back Monday, August 26, 2024
  - Open House at Elementary and Middle Schools – Wednesday, August 28, 2024
11. Board Member Reports
  - President Report – None
  - Committee Report – None
12. Discussion
  - 1<sup>st</sup> Reading HHS Girl’s Basketball – Overnight Trip to Camp U-Nah-Li-Ya (Suring WI) – November 16-17, 2024 – Transportation provided by District (Brian Gooding approved)
  - 1<sup>st</sup> Reading HHS Dance Team – Overnight Trip to Wisconsin Dells – November 15-17, 2024 – Transportation provided by District (Brian Gooding approved)
13. Consent Agenda – Mr. Brett Eidahl made a motion to approve the Consent Agenda; Mr. Criag Dreier seconded the motion; roll call vote; motion carried. Approved were:
  - 2<sup>nd</sup> Reading of the update Bylaws and Policies: (NEOLA Explanation of Changes & District Changes)
    - Bylaw 0100 – Definitions (Dec.23)
    - Bylaw 0122 – Board Powers (Dec. 23)
    - Bylaw 0144.3 – Conflict of Interest (Dec. 23)
    - Bylaw 0164 – Meeting (May 24)
    - Bylaw 0171.3 – Clerk (Dec. 23)
    - Bylaw 0174.1 – Annual Report (May 24)
    - 2131 – Educational Outcome Goals and Expectations (May 24)
    - 2413 – Health Education (Dec. 23)
    - 2460.01 (2460.03) – Independent Educational Evaluation (IEE) (Dec. 23)
    - 3120.04 – Employment of Substitutes (May 24)
    - 3120.08 – Employment of Co-Curricular / Extra Curricular (May 24)
    - 3430 (3431) – Employee Leaves (Dec. 23)
    - 4120.04 – Employment of Substitutes (May 24)
    - 4162 – Controlled Substance – Employees who Transport (May 24) – DELETE POLICY
    - 4430 (4431) – Employee Leaves (Dec. 23)
    - 5200 – Attendance (May 24)
    - 5330 – Administration of Medication / Emergency Care (May 24)
    - 5340A – Class Rank (May 24) – keeping 5430 Laude System
    - 5460 – Graduation Requirements (May 24)
    - 5505 – Academic Honesty (May 24)
    - 5610 – Suspension and Expulsion (Dec. 23 & May 24)
    - 5771 – Search and Seizure (May 24)

- 6325 – Procurement – Federal Grants / Funds (Dec. 23)
- 6423 – Use of Credit Cards (May 24)
- 6610 – Student Activity Fund (Dec. 23)
- 6611 – Non-District Supported Student Activity Accounts (Dec. 23) – NEW
- 6680 – Staff Recognitions / Years of Service and/or Retirement (District request)
- 7440 – Facility Security (Dec. 23)
- 7540 – Technology (Dec. 23)
- 7540.05 – Assistive Technology and Services (May 24) – NEW
- 7544 – Use of Social Media (Dec. 23 & May 24) - NEW
- 8120 – Volunteers (Dec. 23)
- 8310 – Public Records (Dec. 23)
- 8395 – Student Mental Health (May 24)
- 8407 – School Resource Officer Program (Dec. 23)
- 8431 – Preparedness for Toxic Hazards (Dec. 23)
- 8500 – Food Service (May 24)
- 8510 – Wellness (May 24)
- 8531 – Free and Reduced – Price Meals (May 24)
- 8540 – Vending Machines (May 24)
- 8550 – Competitive Food Sales (May 24) – NEW
- 8601 – Controlled Substance and Alcohol Policy for Employees that Transport Students (May 24) (New Number – was 4162)
- 8630 – Driver Information, Vehicle Requirements, and Seat Belt Use for Vehicles so Equipped (District Request)
- 8640 – Transportation for Field and other District Trip - DELETE POLICY
- 8700 – Lactating Employees (Dec. 23) – New Name
- 9130 – Public Requests, Suggestions, or Complaints (Dec. 23)
- 9140 – Citizens’ Advisory Committees (Dec. 23)
- Contracted Staff Overloads – 2024-2025 1<sup>st</sup> Semester
- Staffing Update Alexander Siebers
- Staff Memo Debra Powers – HASD Route Bus Driver
- Staff Memo LTE Debra Van Dalen – HMS 7<sup>th</sup> Grade Math Teacher – replacing Brady Eiting - resigned
- Staffing Change – Gerald Gunderson moving from full time Route Bus Driver to part time Route Bus Driver
- Resignation & Retirement Brian Borchardt – HASD Route Bus Driver – last day 8/21/2024

14. New Business –

- None

15. Announcements & Reminders of Forthcoming Events – No Changes
  - District Open House – Wednesday, August 28, 2024 – 3:30 – 5:30 PM – Elementary & Middle Schools
  - Board of Education Meeting – Monday, September 9, 2024 – 7:00 PM – District Board Room
  - HHS Curriculum Open House -Monday, September 16, 2024 – 5:30 PM
  - Board of Education Meeting – Monday, September 23, 2024 – 7:00 PM – District Board Room
  - Board of Education Meeting – Monday, October 14, 2024 – 7:00 PM – District Board Room
  - Board of Education Meeting – Monday, October 28, 2024 – 7:00 PM – District Board Room
  - Annual Board of Education Meeting – Monday, October 28, 2024 -7:15 PM – District Board Room
  
16. Mr. Craig Dreier made a motion to convene to Closed Session pursuant to 19.85(1)(b)(c) Wis. Stats. to consider employment, promotion, compensation, performance evaluation data, or non-renewal of specific public employees over which the governmental body has jurisdiction or exercises responsibility: Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
  
17. Mr. Brett Eidahl made a motion to reconvene into Open Session; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.  
Time: 8:26 PM
  
18. With no further business, Mrs. Andrea Marcks-Ziegler made a motion to adjourn; Mr. Douglas Ellerman seconded the motion; roll call vote: motion carried.  
Time: 8:26 PM

Respectfully submitted,  
Tamie Neilson, District Administrative Assistant  
Brett Eidahl, Clerk